



EXERCISE

Select add and type SSN ###-##-##04 (The Assigned social security number given to you)

PRE-WORK / HOMEWORK (To be done before class)

Create Job Seeker record for:

Nick Chopper, he has just talked to you on the telephone and would like to attend your next virtual career center seminar workshop. He was just laid off from his recent job. He seems to be a good candidate for many of the programs at your career center.

During the telephone counseling session that you had, he gave you all his information so you can add him to MOSES. You wrote it all down so you could enter it after the phone call.

Create the MOSES record for Mr. Nick Chopper:

His address is **3 <YOUR MOSES USER ID> Drive, 01368** (select **Royalston**). His email is tinman@oz.com and his primary phone number is **617-622-0001**.

He also has a mailing address of **99 Hungry Shark Blvd. in Chatham MA** (zip code is 02633).

His date of birth is **May 1, 1995**.

He is a **not Hispanic, white**, a **non-veteran, not other eligible** and their gender information is **not available** (you forgot to ask).

He has not gone apple picking, nor is he a migrant farm worker.

He is **unemployed**, he does have a disability (check **Mobility** as he has a prosthetic), and his primary language is **English**.

His **family size is 3** (him, his wife Dorothy, and their child Toto), his family income for the last six months is **below \$12,000**.

He is **not** currently in school and has a **Master's Degree** in Tin Smithing / Coopering from the Massachusetts Institute of Technology (MIT). He prefers not to give you the dates he went to school.

His current job was as a **Sheet Metal Worker** for **Carbone Sheet Metal Corp.** at 240 Marginal Street in Chelsea, Massachusetts where he has been working from May 19, 2010 to three weeks from today, when he got his layoff notice and was let go.

He earns \$20/hour with medical insurance and a pension plan. He has been working full time for them. (40 hours). Nick would like employers to know that he worked at Carbone Sheet Metal. He is being laid off because of a business slow down.

You got his email with his online testing scores, so you will need to enter them.

Add Testing: This is a Massachusetts Department of Education Assessment test: TABE Reading, Test Date is last Friday, Test is TABE, Category is ABE Reading, Service Detail is TABE Reading; form 7 , Level: Difficult, and the Scale Score is 596.0. Source: Results Brought in

Add Testing: This is a Massachusetts Department of Education Assessment test: TABE Math Score , Test Date was last Friday, Test is TABE, Category is ABE Math, Service detail is TABE Applied Mathematics; form 7, Level: Difficult, and the Scale Score is 542.0. Source: Results Brought in

Add a service that you did an Initial Assessment and a Note about what you discussed on the telephone.

Lastly, don't forget to register him for the Virtual Career Center Seminar in 2 weeks.

Your homework is done.

Your instructor will review your Nick Chopper record and then take you through the Career Planning process with him.